



# CAMP PONDO

# SUMMER / WINTER STAFF APPLICATION

31324 GREEN VALLEY LAKE ROAD • (MAILING ADDRESS) P.O. BOX 1247 • RUNNING SPRINGS, CA 92382 • 909-867-7037 • (EMAIL) amyn@pondo.org

## GENERAL INFORMATION

**Applicant Note:** This application is intended for the use in evaluating your qualifications for employment. This is not an employment contract. Please answer all appropriate questions completely and accurately. False or misleading statements on the application are grounds for terminating the application process or, if discovered after employment, grounds for termination.

FIRST NAME: \_\_\_\_\_ MIDDLE INITIAL: \_\_\_\_\_

LAST NAME: \_\_\_\_\_

CURRENT ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PERMANENT ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

EMAIL: \_\_\_\_\_

FACEBOOK: \_\_\_\_\_

NAME OF SCHOOL ATTENDING: \_\_\_\_\_

MAJOR: \_\_\_\_\_

EXPECTED GRADUATION DATE: \_\_\_\_\_

COLLEGE CHURCH: \_\_\_\_\_

ARE YOU 18 YEARS OF AGE OR OLDER?  YES  NO

GENDER?  MALE  FEMALE  
*(SOME JOBS, LIKE COUNSELING, REQUIRE AN ANSWER)*

### POSITIONS APPLYING FOR:

- Counselor
- Counselor / Lifeguard
- Healthcare
- Retail Clerk
- Guest Services
- Food Services
- Office / Clerical
- Maintenance
- Program Assistant
- Program Assistant / Lifeguard
- Video Tech
- Media Tech

ARE YOU ABLE TO WORK THE FULL TERM NEEDED FOR THE SEASON?

Winter (JANUARY-MARCH)  Summer (LATE JUNE-AUGUST)

### EMERGENCY CONTACT:

PERSON TO NOTIFY IN CASE OF EMERGENCY: \_\_\_\_\_

RELATIONSHIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

CAN YOU PROVIDE PROOF OF UNITED STATES CITIZENSHIP  YES  
OR ARE YOU ELIGIBLE TO WORK IN THIS COUNTRY?  NO

## EDUCATIONAL BACKGROUND

SCHOOL NAME	DATES	GRADUATION DATE	DEGREE EARNED
HIGH SCHOOL: _____			
COLLEGE: _____			
COLLEGE: _____			

## PERSONAL TESTIMONY

Write and attach a one page testimony explaining when and how you became a Christian. Also include any important decisions and experiences that have impacted your Christian life.



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## PERSONAL EVALUATION

Please place an "X" on the line scale where you see yourself in each of the following categories.

	LOWEST	HIGHEST
TEACHABLE . . . . .	-----	-----
PROMPTNESS . . . . .	-----	-----
FOLLOWS INSTRUCTIONS . . . . .	-----	-----
OUTGOING . . . . .	-----	-----
EMOTIONAL BALANCE . . . . .	-----	-----
CAPACITY TO WORK WITH CHILDREN . . . . .	-----	-----
CAPACITY TO WORK WITH YOUTH . . . . .	-----	-----
FULFILLS OBLIGATIONS . . . . .	-----	-----
SENSE OF HUMOR . . . . .	-----	-----
TEMPER CONTROL . . . . .	-----	-----
FOLLOW THROUGH ABILITY . . . . .	-----	-----
ENERGETIC . . . . .	-----	-----
TRUSTWORTHY . . . . .	-----	-----
GETS ALONG WITH OTHERS . . . . .	-----	-----
TACT ( <i>discretion with words</i> ) . . . . .	-----	-----
LEADERSHIP ABILITY . . . . .	-----	-----
FRIENDLY . . . . .	-----	-----

## BELIEFS AND VALUES

Please describe any involvement with any Christian organization and with your church:

Please describe your beliefs about the following topics—honestly, candidly, and completely:

- The use of tobacco:
  
- The use of alcohol/drugs:
  
- Homosexuality:
  
- Dancing:

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## BELIEFS AND VALUES (CONTINUED)

State your beliefs about the Bible and its purpose:

List two or three qualities that you feel should be most evident in the Christian's life:

What role would you say God plays in your life?

How do you think God feels about you?

If spoken with a close friend of yours, what three adjectives would they use to describe you?

What will you do to ensure your walk with God will be strong and growing?

How does someone become a Christian?

## REFERENCES

Please Sign And Then Give A Reference Form To An Adult (Not A Relative) ***In Each Of The Designated Categories*** Who Knows You Well.

*\*Applications Will Not Be Processed Until At Least One Of The References Have Been Received.*

<b>Church Pastor</b>	_____	_____	(____) _____
	NAME	POSITION	PHONE
<b>Youth Leader / Co-Leader</b>	_____	_____	(____) _____
	NAME	POSITION	PHONE
<b>Employer</b>	_____	_____	(____) _____
	NAME	POSITION	PHONE
<b>Friend</b>	_____	_____	(____) _____
	NAME	POSITION	PHONE



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## EMPLOYMENT BACKGROUND

PLACE OF EMPLOYMENT	SUPERVISOR NAME / PHONE #	DATES	POSITION
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____

## PERSONAL INFORMATION

Driver's License #: \_\_\_\_\_ State: \_\_\_\_\_ Accidents (LAST 3 YEARS): \_\_\_\_\_ Tickets on your record (LAST 3 YEARS): \_\_\_\_\_

Have you been convicted of a crime other than a traffic violation in the past ten years?  YES  NO

If so, please describe: \_\_\_\_\_

NOTE: A prior conviction of a crime will not necessarily bar you from employment. The camp will consider the type and timing of the conviction.

Have you ever been convicted of a crime in which a child was a victim?  YES  NO

If so, please describe: \_\_\_\_\_

## CAMPING BACKGROUND

What type of skills or special abilities do you have that will contribute to Camp Pondo? \_\_\_\_\_

Describe any previous experience you have had with children and youth: \_\_\_\_\_

Have you attended a summer/winter camp?  YES  NO What camp(s)? \_\_\_\_\_

Have you been on staff at a summer/winter camp?  YES  NO What camp(s) and what year(s)? \_\_\_\_\_

How did you find out about Camp Pondo? \_\_\_\_\_

List any friends or family who have worked or attended camp at Camp Pondo: \_\_\_\_\_

Have you ever interviewed or applied to be on staff at Camp Pondo?  YES  NO



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## SKILL EVALUATION

Please indicate your skill level on the line. Explain "High Skill" or "Have Taught" areas.

	NO SKILL	PARTICIPATE	HIGH SKILL	HAVE TAUGHT
SKATEBOARDING				
MOUNTAIN BIKE				
ROPES COURSE				
LIFEGUARD				
ARCHERY				
FOOTBALL				
BASKETBALL				
SOCCER				
VOLLEYBALL				
ARTS & CRAFTS				
CHILD CARE				
SKIING / SNOWBOARDING				
COMPUTER / TYPING				
VIDEO PRODUCTION				
AUDIO / VISUAL PHOTOGRAPHY				
COOKING / PREP				
DISHWASHING				
MAINTENANCE				
DRAMA				
OTHER _____				

INDICATE IF YOU HOLD ANY OF THESE AMERICAN RED CROSS CERTIFICATIONS:

CPR  
Expires: \_\_\_\_\_

FIRST AID  
Expires: \_\_\_\_\_

LIFEGUARD  
Expires: \_\_\_\_\_

FOOD HANDLERS  
Expires: \_\_\_\_\_

EMT  
Expires: \_\_\_\_\_



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## CAMP INFORMATION

Camp Pondo currently has 10 employees. During the Summer and Winter seasons, the staff grows to over 50 people who have the desire to serve Jesus Christ in the unique ministry of Christian Camping. Each is chosen from a variety of geographical areas, regardless of race, color, sex, age, national origin, handicap, or veteran status. Camp Pondo is an evangelical para-church, not for profit, camping ministry.

## INTERVIEWS

All applicants are required to have a personal interview. All staff will be interviewed at various locations and should make an appointment with either the staff of Camp Pondo or the administrative staff at the interview location. Facetime/Skype interviews can be arranged.

## SUCCESSFUL APPLICANT REQUIREMENTS

1. A personal commitment to Jesus Christ as Savior and an active involvement in a local church.
2. A desire to be a team member in a ministry dedicated to drawing young people as well as adults to faith in Jesus Christ, strengthening Christians, and serving the church.
3. A servant's heart reflected in a willing attitude.
4. Possess good health in order to meet the demands of the specific position desiring to fulfill.
5. Must be willing to commit themselves to fulfill their arriving and departing work contracts' dates. All Summer staff will be required to work early June through mid-August. All Winter staff will be required to work weekends between January and March.
6. Must supply completed application and 2 reference questionnaires.
7. Must affirm the statement of belief and code of conduct.

## STATEMENT OF BELIEF

1. We believe in the Scripture of the Old and New Testaments as verbally inspired by God, inerrant in the original writings, and that they are of supreme and final authority in faith and life.
2. We believe in one God, eternally existing in three persons Father, Son, and Holy Spirit.
3. We believe that Jesus Christ was begotten by the Holy Spirit, and born of the Virgin Mary and is true God and true man.
4. We believe that man was created in the image of God; that he sinned, and thereby incurred, not only physical death, but also spiritual death which is separation from God; and that all human beings are born with a sinful nature, and in the case of those who reach moral responsibility become sinners in thought, word, and deed.
5. We believe that Jesus Christ died for our sins according to the Scriptures, as a representative and substitutionary sacrifice; and that all who will believe in Him are justified on the grounds of His death and resurrection.
6. We believe in the resurrection of the crucified body of our Lord, in His ascension to heaven, in this present life there for us, as High Priest and Advocate.
7. We believe in "the blessed hope", the personal, and pre-millennial and imminent return of Jesus Christ.
8. We believe that all who receive by faith Jesus Christ are born again of the Holy Spirit and thereby become children of God.

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## STATEMENT OF BELIEF (CONTINUED)

9. We believe in the bodily resurrection of the just and unjust, the everlasting blessedness of the saved, and the everlasting, conscious punishment of the lost.
10. We believe in the great commission which our Lord Has given to His Church to evangelize the world, and that this evangelization is the great mission of the Church.
11. We believe in baptism by immersion following salvation as a picture of what Jesus Christ has done for us and not as a part of salvation.

## CODE OF CONDUCT

*As can be expected, Camp Pondo does not allow any of its employees during their employment either on or off grounds, to be involved in smoking, drinking alcoholic beverages, or using illegal drugs. Also, theft, immorality, vandalism, physical injury to others, deception, practical jokes of any kind and other forms of socially unacceptable behavior will be caused for immediate dismissal.*

1. I have read and do agree with the Statement of Belief.
2. I understand that this application is intended for the use of evaluating my qualifications for employment. I have answered all appropriate questions completely and accurately. I understand that any false statements, misrepresentations or omissions made during the interview and on this form are grounds for terminating the application process or, if discovered after employment, terminating employment.
3. If I am offered employment, I will, as a condition of employment, be required to submit proof of my identity and legal right to work in the U.S. A background check will also be performed.
4. I understand that, if I am offered a position, it will be offered on condition that my employment shall be at will and for no definite period pursuant to Camp Pondo's Code of Conduct. I understand and agree that upon breach of the code by myself, that the camp may terminate my employment at any time, with or without cause, and with or without notice, at the option of Camp Pondo.
5. I authorize Camp Pondo to verify any of this information. I authorize all former employees, persons, school companies, and law enforcement authorities to release any information concerning my background, except as noted in this application, and hereby release any said persons, school, companies, and law enforcement authorities from any liability for any damages whatsoever for issuing this information.
6. In the event of employment, I agree by all present and subsequently issued traditions and rules of Camp Pondo.

**I hereby affirm and acknowledge, by signing below, that the answers given by me to the foregoing questions and the statements made by me are complete and true to the best of my knowledge and belief.**

\_\_\_\_\_  
SIGNATURE OF APPLICANT:

\_\_\_\_\_  
DATE: